

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council, held on the 20th May, 2026.

The Meeting was held at the WI Hall, Main Street, Cranswick and commenced at 7.39 pm.

Present: Councillors: Bucknall, Ingham, Kelly, Kemp, Poolford, Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson (in the Chair). Residents: One. The Clerk recorded the minutes.

26/133 Apologies: Cllrs Alderton, Jones and Richardson. Ward Cllr Owen.

26/134 Declaration of Pecuniary and Non-Pecuniary Interests: –

Cllr Bucknall – item 20 and minute 26/149 – Non-pecuniary – Allotment Tenant.

Cllr Ingham – item 10(a) and minute 26/139(a) – Non-pecuniary – In-Bloom Member.

Cllr Ingham – item 10(b) and minute 26/139(b) – Non-pecuniary – SRA Committee Member – Sports Co-ordinator.

Cllr Kemp – item 10(a) and minute 26/139(a) – Non-pecuniary – In-Bloom Member.

Cllr Kemp – item 10(b) and minute 26/139(b) – Non-pecuniary – SRA Committee Member.

Cllr Poolford – item 20 and minute 26/149 – Non-pecuniary – Allotment Tenant.

Cllr Mrs Simpson – item 10(a) and minute 26/139(a) – Non-pecuniary – In-Bloom Member.

Cllr Mrs Simpson – item 10(b) and minute 26/139(b) – Non-pecuniary – SRA Committee Member.

Cllr Teare – item 12 and minute 26/141 – Non-pecuniary – Trustee of Hutton Cranswick Scout Group.

26/135 Council Priorities - Cllr Ingham reported the action points from the meeting held on the 19th May, 2026:

Comms Group: the Welcome pack was to be finalised. Organisations not using the online diary were to be encouraged to do so. Make recommendations to the Parish Council on establishing a .Gov.UK website (min 26/138).

Doctor's Surgery: A questionnaire was to be developed to gather information on need to help decide a way forward. The questionnaire would be given out at the Village Show. Make a request to the Council to purchase a banner, a gazebo and identify lanyards for use at Village show and other events. It was agreed, a proposal would be presented to the next Council meeting.

Youth Council: Further work on establishing information on youth provision by contacting schools and the Youth lead at East Riding of Yorkshire Council.

The next meeting was on the 6th July, 2026.

26/136 Financial Monitoring: -

(a) 2026-27 Budget – Month 2 position was discussed and noted.

(b) The Bank Reconciliation at the 20th May, 2026 was £163,474.36.

(c) The external auditor had confirmed receipt of the Council's Annual Governance and Accountability submission.

The Notice of Public Rights and Publication of Unaudited Return was to be published on the 22nd May, 2026.

(d) The first instalment of the 2026-27 Precept had been received from East Riding of Yorkshire Council.

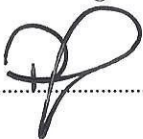
(e) An update of the Periodic Receipts Risk Register was noted.

(f) An adjustment to earmarked reserves was noted.

26/137 Questions to Ward Councillors: – No Ward Councillor was able to attend the meeting.

The repairs to the 'Watton to Cranswick' finger post on the signpost at the junction of Station Road/Meggison's Turnpike and the sign on Howl Lane remained outstanding.

Signed.....



.....Date

24th June 2026

Cllr Owen had emailed to confirm *'I am chasing the couple of items regarding signage etc. which I admit should have been actioned a long time ago and I'll attempt to get a rapid resolution!'*

26/138 Website – The Comms group had considered the various options on how the Parish Council could meet the requirement to have a .gov.uk domain for its website and to keep the existing Village website. It was **Resolved** to accept the Comms Groups recommendations: (a) To separate the website with the Parish Council content moved to a .gov.uk domain, to be hosted and supported by NetWise with day to day management by the Clerk and the remaining content to continue as the huttoncranswick.com website as the Village website, with a link to the new Parish Council website (b) the Council to continue with a contract for website and maintenance support for the huttoncranswick.com Village website (proposed Cllr Ingham/seconded Cllr Teare).

The provider of the current website and maintenance support contract had notified the Council of his pending retirement, following the changes to the website. A member of the Comms group had offered to manage the huttoncranswick.com website, which Cllr Ingham was to pursue further.

26/139 Representatives reports: -

(a) **In Bloom** – Cllr Mrs Simpson reported that the Judging Day was the 9th July, 2026, an itinerary was being prepared.

(b) **SRA** – The report presented to the Annual Parish Meeting was noted.

(c) **Pond** – Cllr Sibley-Calder had taken more weed out of the pond. He had concerns that the pond was being overrun by weed. Councillors offered views on the future management of the pond, a decision was deferred to the June Meeting.

(d) **Parish Paths** – Cllr Poolford reported the first round of maintenance of the paths was underway.

26/140 Traffic Issues:

(a) Concerns from two residents about speeding on Main Street was noted. The results of previous speed surveys found that in fact, there was only a very small number of drivers that exceeded the limits. However, the Council recognised it was an ongoing problem that some drivers drove too fast on Main Street and other roads in the Village, but a problem that was difficult to solve. If the registration number of a speeding vehicle was captured, it could be reported to the Police.

(b) Bus layby – A reply from East Riding of Yorkshire Council was still awaited on an 'In Principle' agreement to the proposed design and an indication as to the next steps to go through to implement the scheme.

26/141 Hutton Cranswick Scout Group – To help find a project for the uniformed groups to go towards achieving a Community Impact Badge, the Scout Leader had asked if the Council had anything in the Village the groups could do. Cllr Poolford offered to host visits to learn about and help in the management of Centenary Wood. Subsequently, the knowledge and experience gained could be used in a similar project at the SRA Woodland.

26/142 Freshwater Habitats Trust – A senior project officer had requested permission to collect a water sample from the pond to test for the presence of great crested newts. Cllr Sibley-Calder proposed not to allow the test as it could result in future restrictions in carrying out maintenance of the pond, this was seconded by Cllr Bucknall, but the proposal was not approved. Cllr Poolford proposed to allow the testing, this was seconded by Cllr Teare and approved by four votes to two with four Councillors abstaining to vote.

26/143 Play Area – Cllr Sibley-Calder was to obtain further quotations to upgrade the playground with some balance/hanging type equipment. The Annual Inspection report was noted.

Signed..........Date.....**24th June 2026**.....

26/144 Gatehouse Lake – the Angling Club had withdrawn its request for permission to replace one of the storage containers with a larger timber framed unit. The project was being reviewed.

26/145 Queen's Canopy Woodland at the SRA – The Conservation Volunteers (TCV) had carried out the 4th maintenance session. Next year was the final session by TCV, thereafter, the Parish Council had the responsibility for maintenance of the Woodland. Cllr Poolford had attended the maintenance session and reported that it was necessary to mow between the trees and inspect the existing Willow Tree.

26/146 Request from Churches Together – Resolved to grant permission to hold services on the Green on the 26th July, 2026 and the 23rd August, 2026 (proposed Cllr Swan/seconded Cllr Kemp).

26/147 Review of Policies – Resolved to approve (a) the Reserves Policy, (b) the Investment Strategy and Policy and (c) the Recording and Filming Policy (proposed Cllr Ingham/seconded Cllr Poolford).

26/148 Assets – Resolved to carry out repairs to the seat and the map board at the top of Hutton Balk and adjust the height of the Council's noticeboard at the Churchyard (proposed Cllr Bucknall/seconded Cllr Swan).

26/149 Allotments – Cllr Poolford reported there were two vacant plots.

26/150 Payments, May, 2026 – £1,777.07

Ref No	Name	Details	Net of Vat	VAT	Total
267001	Hutton Cranswick WI Hall Account	Hire of Hall	20.00		20.00
267002	East Riding of Yorkshire Council	Garden allotments: Pest Control Contract (26-070).	340.80	68.16	408.96
267003	EDF Energy Customers Ltd	Pond - Electricity SC 01-04-03-26 to 28-04-26	19.80	0.99	20.79
267004	T Eling, Landscapes and Garden Services	Cutting Greens 20-04-26 and 05-05-26 (25/056)	430.00	86.00	516.00
267005	S.Sanderson	Salary, allowances and expenses.	763.32	48.00	811.32
Total	Total		1573.92	203.15	1777.07

Resolved – To approve the payments, as presented (proposed Cllr Teare/seconded Cllr Poolford).

Bankline was now in place, and payments would be online forthwith.

26/151 Payment of invoices, following publication of the agenda – £102.00

Cheque No	Name	Details	Net of Vat	VAT	Total (including VAT)
267006	The Play Inspection Company Ltd	Play Area - Annual Inspection (07/05/2026)	85.00	17.00	102.00
Total			85.00	17.00	102.00

Resolved – To approve the payments, as presented (proposed Cllr Ingham/seconded Cllr Teare).

26/152 Correspondence – The following correspondence was received and noted: -

- (a) Thank you for the Council grant from the 'In Bloom' group.
- (b) Thank you for the Council grant from the SRA Committee.
- (c) Thank you for the Council grant from Hutton Cranswick Bulletin.
- (d) Thank you for the Council grant for the Village Show.
- (e) East Riding & Northern Lincolnshire Local Councils Association (ERNLLCA) – Newsletter April, 2026.

Signed.....  Date... 24 June 2026

- (f) National Association of Local Councils (NALC) - Chief Executive's Bulletin – 30th April, 2026.
- (g) East Riding 4 Community Newsletter 1st May, 2026.
- (h) Humber and Wolds Rural Action Newsletter March 2026.
- (i) ERNLLCA Conference 2026 dated 29th September, 2026 – Cllr Sibley-Calder and Cllr Thompson would attend.
- (j) NALC - Chief Executive's Bulletin dated 7th May, 2026.
- (k) East Riding 4 Community Newsletter dated 8th May, 2026.
- (l) Consultation on the Submission Bishop Burton Neighbourhood Plan - Basic Condition Statement Addendum.
- (m) NALC - Chief Executive's Bulletin dated 14th May, 2026.
- (n) Police – Parish and Town News – May, 2026 - Drifffield, Rural, East Wolds and Coastal Wards.
- (o) Annual Town and Parish Council Planning Liaison Meetings – 16th and 18th June, 2026 – Cllr Teare was to attend.
- (p) East Riding 4 Community Newsletter dated 15th May, 2026.
- (q) East Riding of Yorkshire Council Town and parish councillors' bulletin - May 2026.
- (r) The monthly inspection log of the Play Area.

26/153 Topics for The Bulletin – (a) The pond, (b) Speeding and (c) The Chairman's address.

26/154 Recruitment Process – The process was being finalised to advertise for a new Clerk.

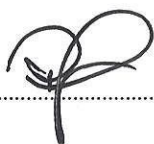
26/155 Next Meeting – 24th June, 2026 at the WI Hall, Main Street, Cranswick.

26/156 Exclusion of press and public to resolve that due to the confidential nature of the business to be transacted, the press and the public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960) (proposed Cllr Ingham/seconded Cllr Teare).

26/157 Footpath and Cycleway from Cranswick to Hutton – Deferred to the June Meeting.

There being no further business, the Meeting closed at 9.10 pm.

Signed.....



Date.....

24th June 2026