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Bella Cottage
Sheepman Lane
Cranswick
YO25 9RA

Notice of Meeting

**A Meeting of the Parish Council will be held in the W.I. Hall, Main Street, Cranswick
on Wednesday, 25th March, 2026 commencing at 7.00 pm.**

COVID – 19: Consider wearing a face covering in enclosed spaces where you may come into contact with people you do not normally meet.

Any members of the press and public are welcome to attend this meeting except for any specific item labelled as confidential.
The press and public cannot speak when the Council is in session, but they can make points in the allocated public participation time.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out below.



Steve Sanderson, Clerk to the Council.

Dated: Friday, 20th March, 2026

A G E N D A

1. **To receive** apologies for absence.
2. **Declarations of Pecuniary and Non-Pecuniary Interests** - Members to declare any interests in items on the agenda and the nature of such interest.
3. **To approve, as a correct record**, the Minutes of the Meeting held on the 25th February, 2026 (e-mailed to Cllrs 28/02/2026).
4. **Public Participation:** To suspend Standing Orders for 15 minutes, to allow members of the public/any Councillor with a pecuniary/non-pecuniary interest, to ask questions or make statements (limited to 3 minutes per person).
5. **Financial Monitoring:**
 - (a) To note the position of the 2025-26 Budget at Month 12 (e-mailed to Cllrs 20/03/2026).
 - (b) To approve carry forward items to 2026-27 (e-mailed to Cllrs 25/03/2026).
 - (c) To note the Bank Statements and Reconciliation at March, 2026 to include the appointment of a member, other than that of the Chairman and cheque signatory, to verify and sign the bank reconciliation (e-mailed to Cllrs 25/03/2026).
 - (d) To note the actual Section 137 expenditure in 2025-26 is within the Limit of Expenditure (e-mailed to Cllrs 25/03/2026).
 - (e) To note the claim for a refund of VAT paid during the period 1st October, 2025 to 31st March, 2026 (e-mailed to Cllrs 25/03/2026).
 - (f) To consider a review and funding of the 2026-27 Budget (e-mailed to Cllrs 25/03/2026).
6. **To consider Questions to Ward Councillors:** (a) Update on repairs to the direction sign at junction of Station Road - Meggison's Turnpike - Stockbridge Lane, (b) Churn of Villagers (e-mailed to Cllrs 04/03/2026) and (c) Highways Issues (e-mailed to Cllrs 04 and 18/03/2026).
7. **To consider** an update from the Council's Priorities Group.
8. **To note the following** Planning Notice of Decision:
 - (a) **25/03603/PAD:** Display one externally illuminated Freestanding sign following removal of existing sign at Manor Farm Shop, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PQ – Consent to Display an Advertisement – Granted – 6 Conditions (to Cllrs 06/01/2026).
9. **To consider Planning** Applications (applications can be viewed at www.eastriding.gov.uk): - No Applications Received.
10. **To receive representatives' reports** – (a) In Bloom (to Cllrs 20/03/2026) (b) SRA, (c) Pond (e-mailed to Cllrs 04/03/2026) and (d) Parish Paths.
11. **To consider** traffic issues in the Village:
 - (a) refresh of yellow lines on Main Street at the Spar and White Horse pub (e-mailed to Cllrs 11/03/2026).
 - (b) Community Safety Fund Round 8 (e-mailed to Cllrs 18/03/2026).
 - (c) Bus laybys next steps (£700.00) and request for 'In Principle' agreement from East Riding of Yorkshire Council (to Cllrs 18/03/2026).
12. **To consider** a grant application from The Bulletin Team (e-mailed to Cllrs 10/03/2026).
13. **To consider** an update from the Gatehouse Lake Angling Club (e-mailed to Cllrs 16/03/2026).
14. **To consider** a grant application from the Village Show Group (e-mailed to Cllrs 14/03/2026).
15. **To consider** an update on the allotments:
 - (a) pest control contract (£340.80) (e-mailed to Cllrs 17/03/2026).
 - (b) (EGL2 - Approved drainage plans; Fencing Works (e-mailed to Cllrs 18/03/2026).
16. **To consider** the level of Reserves (e-mailed to Cllrs 25/03/2026).
17. **To note** the arrangements for the 2025-26 Annual Governance and Accountability Return (20/03/2026).

18. To note the arrangements for the 2025-26 Internal Audit.

19. To approve payment of accounts: - March 2026 Payments – £6,268.66 (e-mailed to Cllrs 20/03/2026).
To approve a replacement for cheque 4200 (e-mailed to Cllrs 14/03/2026).

<u>Cheque</u> <u>No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total</u> <u>(including</u> <u>VAT</u>
4215	P.A. Watson	Replacement of bus shelter at Jenkinson Lane	3785.00		3785.00
4216	Hutton Cranswick WI Hall Account	Hall Hire	20.00		20.00
4217	Post Office Ltd	EDF: - Pond - Electricity SC (01-02-26 to 01-03-26)	21.19	1.06	22.25
4218	S. Sanderson	Salary and expenses	523.52		523.52
4219	HMRC	PAYE/NIC Liability (06/01/2026 - 05/04/2026)	465.13		465.13
4220	Business Stream	Water Charge at allotments: (11/12/25 - 10/03/26).	25.37		25.37
4221	T Eling, Landscapes and Garden Services	Cutting Greens - 02-03-26: Adjusting temporary fence/removing hanging branch	295.00	59.00	354.00
4222	East Riding of Yorkshire Council	Salt Bin Maintenance Visits during 2025-26	495.00	99.00	594.00
4223	Elkerlodge Services Ltd	Internal Audit 2025-26 (25-213)	300.00	60.00	360.00
4224	Business Stream	Water Charge at the pond: (15/12/25 - 18/03/26).	17.39		17.39
4225	Autela Payroll Services Limited	Payroll Services: December 2025-March 2026: HMRC EOY	85.00	17.00	102.00
Total			6032.60	236.06	6268.66

20. To consider the payment of invoices, following publication of the agenda.

21. To receive the following correspondence and action, where appropriate: -

- The Big Do - 5th to 8th June, 2026 - Community Project Webinar 5th March, 2026 (e-mailed to Cllrs 23/02/2026).
- East Riding & Northern Lincolnshire Local Councils Association (ERNLLCA) – February, 2026 Newsletter (e-mailed to Cllrs 23/02/2026).
- Service of Licensing for The Revd Craig Smith (e-mailed to Cllrs 25/02/2026).
- Thanks, from the Chair of the SRA Committee for hearing the presentation and acceptance of the grant application (e-mailed to Cllrs 02/03/2026).
- National Association of Local Councils (NALC) - Chief Executive's Bulletin – 5th March, 2026 (emailed to Cllrs 05/03/2026).
- The East Riding of Yorkshire and Kingston Upon Hull Joint Local Access Forum 18th March, 2026 (e-mailed to Cllrs 06/03/2026).
- NALC - Chief Executive's Bulletin – 12th March, 2026 (emailed to Cllrs 12/03/2026).
- Offer of introductory briefing on proposed Clean Air Solar Farm (Kingfisher Solar Farm) (e-mailed to Cllrs 16/03/2026).
- Safety issue in Centenary Wood (e-mailed to Cllrs 16/03/2026).
- Request for assistance - John A. Kravec - No. 310 Czechoslovak Squadron RAF (e-mailed to Cllrs 17/03/2026).
- Business Stream 2026-27 - Yorkshire Water - Metered Water Charges - 2.9% increase (e-mailed to Cllrs 19/03/2026)
- NALC - Chief Executive's Bulletin – 19th March, 2026 (emailed to Cllrs 19/03/2026).
- The monthly inspection log of the Play Area (e-mailed to Cllrs 25/03/2026).

22. To confirm the Top Three Topics for the Bulletin.

23. To consider the recruitment process following the resignation of the Clerk.

24. To confirm the next meeting as the 22nd April, 2026 at 7.00 pm, at the WI Hall, Main Street, Cranswick.

25. Exclusion of press and public to resolve that due to the confidential nature of the business to be transacted, the press and the public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960).

26. To consider changes to the farming allotments.